



### Bi-Weekly

**Staff or Volunteers:** After the distribution, record current inventory. Site Coordinator will submit this inventory along with enrollment numbers.

**Site Coordinator:** Submit enrollment and inventory numbers to Every Meal



**First Distribution:** flexible start date based on school readiness & first delivery



**Recommended Distribution Day**

**Delivery Week**

**No School**

**Add. Inventory Count**

| September 2025 |    |    |    |    |
|----------------|----|----|----|----|
| M              | T  | W  | TH | F  |
| 1              | 2  | 3  | 4  | 5  |
| 8              | 9  | 10 | 11 | 12 |
| 15             | 16 | 17 | 18 | 19 |
| 22             | 23 | 24 | 25 | 26 |
| 29             | 30 |    |    |    |

| October 2025 |    |    |    |    |
|--------------|----|----|----|----|
| M            | T  | W  | TH | F  |
|              |    | 1  | 2  | 3  |
| 6            | 7  | 8  | 9  | 10 |
| 13           | 14 | 15 | 16 | 17 |
| 20           | 21 | 22 | 23 | 24 |
| 27           | 28 | 29 | 30 | 31 |

| November 2025 |    |    |    |    |
|---------------|----|----|----|----|
| M             | T  | W  | TH | F  |
| 3             | 4  | 5  | 6  | 7  |
| 10            | 11 | 12 | 13 | 14 |
| 17            | 18 | 19 | 20 | 21 |
| 24            | 25 | 26 | 27 | 28 |
|               |    |    |    |    |

| December 2025 |    |    |    |    |
|---------------|----|----|----|----|
| M             | T  | W  | TH | F  |
| 1             | 2  | 3  | 4  | 5  |
| 8             | 9  | 10 | 11 | 12 |
| 15            | 16 | 17 | 18 | 19 |
| 22            | 23 | 24 | 25 | 26 |
| 29            | 30 | 31 |    |    |

| January 2026 |    |    |    |    |
|--------------|----|----|----|----|
| M            | T  | W  | TH | F  |
|              |    |    | 1  | 2  |
| 5            | 6  | 7  | 8  | 9  |
| 12           | 13 | 14 | 15 | 16 |
| 19           | 20 | 21 | 22 | 23 |
| 26           | 27 | 28 | 29 | 30 |

| February 2026 |    |    |    |    |
|---------------|----|----|----|----|
| M             | T  | W  | TH | F  |
| 2             | 3  | 4  | 5  | 6  |
| 9             | 10 | 11 | 12 | 13 |
| 16            | 17 | 18 | 19 | 20 |
| 23            | 24 | 25 | 26 | 27 |
|               |    |    |    |    |

| March 2026 |    |    |    |    |
|------------|----|----|----|----|
| M          | T  | W  | TH | F  |
| 2          | 3  | 4  | 5  | 6  |
| 9          | 10 | 11 | 12 | 13 |
| 16         | 17 | 18 | 19 | 20 |
| 23         | 24 | 25 | 26 | 27 |
| 30         | 31 |    |    |    |

| April 2026 |    |    |    |    |
|------------|----|----|----|----|
| M          | T  | W  | TH | F  |
|            |    | 1  | 2  | 3  |
| 6          | 7  | 8  | 9  | 10 |
| 13         | 14 | 15 | 16 | 17 |
| 20         | 21 | 22 | 23 | 24 |
| 27         | 28 | 29 | 30 |    |

| May 2026 |    |    |    |    |
|----------|----|----|----|----|
| M        | T  | W  | TH | F  |
|          |    |    |    | 1  |
| 4        | 5  | 6  | 7  | 8  |
| 11       | 12 | 13 | 14 | 15 |
| 18       | 19 | 20 | 21 | 22 |
| 25       | 26 | 27 | 28 | 29 |

| June 2026 |    |    |    |    |
|-----------|----|----|----|----|
| M         | T  | W  | TH | F  |
| 1         | 2  | 3  | 4  | 5  |
| 8         | 9  | 10 | 11 | 12 |
| 15        | 16 | 17 | 18 | 19 |
| 22        | 23 | 24 | 25 | 26 |
| 29        | 30 |    |    |    |

**NOTE:** The dates highlighted in red are optional inventory counts BUT much appreciated.



**Distribution Hold:** only if there is surplus in inventory for all enrolled students